**Master Thesis Topic Approval Form**

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| **To the attention of the author:**  In order to begin writing a master’s thesis, students must submit this application for supervision to the prospective supervisor. All internal faculty members with doctoral degree are eligible supervisors, external lecturers require approval by the Dean. The topic of the master thesis may only be changed after consultation with the supervisor and may require a renewed approval. Students are expected to have consulted the Master Thesis Student Manual before the submission of this form.   * MSc students are required to submit this form to their supervisor prior to the 2nd unit of the course Master Thesis Seminar as a condition to continue attending the course. * MBA students are required to submit this form to their supervisor minimum two weeks prior to attending Master Thesis Tutorial II.   Please complete sections 1-5 below and sign the form. Then submit to your supervisor. | |
| **Section 1: Name of author(s) and supervisor** | |
| **Author 1**  <Name> | **Student ID Number**  <Student ID Number> |
| **Author 2 (if applicable)**  <Name> | **Student ID Number (if applicable)**  <Student ID Number> |
| **Proposed Supervisor**  <Name> | **Co-Supervisor (if applicable)**  <Name> |
| **Section 2: Working Title** | |
| <Proposed working thesis title> | |
| **Section 3: Abstract** | |
| * Presentation of the problem, research objectives, initial question(s), and why the problem is relevant * Planned methodology including type of empirical data and how the data will be obtained * Preliminary outline of the thesis (by chapter content) * Approximately 200-300 words | |
| **Section 4: Preliminary List of Research Sources and Literature (books, articles, etc.)** | |
| Online resources on citations and reference lists: | |
| **Section 5: Timeline** | |
| Make a timeline for meeting intermediate milestones and submission of the full draft. It is often helpful to plan backwards from the desired date of defense. This timeline is useful for organizing the planning/research/writing/editing/submission process. | |
| **Student Acknowledgement and Signatures** | |
| I hereby acknowledge that once this application for thesis topic approval is signed it becomes a binding supervision agreement. I understand that the supervisor may terminate the supervision agreement if I do not meet the deadlines set out by the supervisor and/or if no substantial progress is made on the thesis. I understand that a fee as outlined in §8 (1) and (2) of the Guidelines on Fees will apply if the supervisor terminates this agreement of if I choose to withdraw from the supervision agreement after the submission of the research proposal. | |
| **Student Signature** | **Date** |
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| **Supervisor Signature** | **Date** |
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| **Dean Signature** | **Date** |
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